

- An overview of how a subject is taught.
- A book look, how does work change over the course of the year or a series of lessons?
- Achievement of special needs or gifted & talented children.
- How are a particular group of children taught within the mixed age class?
- How are lessons planned?
- What resources are available for a particular subject or the improvement focus?
- How do displays or school areas look?

**Visit focus examples:  
Some of these may relate to the school improvement plan (on website)**

- At least two weeks before the planned visit agree a time and date with the Head and Class Teacher.
- Consider your visit focus in consultation with the Class Teacher / Head. Look at the improvement plan for your chosen focus if there is one (on website) or you may decide on an area of your own focus or interest.

**Before your visit:**

- Sign out at the office.
- Write a brief report/notes outlining your main findings or thoughts. Refer to your visit focus.
- Share your findings with the Head & Teacher.
- Share your findings with the Governing Body at the next meeting, either as a verbal report or written.

**After your visit:**

- Sign in at the office.
- Introduce yourself & speak to the children. What are they learning today? Do they like the subject, favourite subject?
- Work with and support groups of children.
- Speak to the teacher, either during the lesson or after, to ask any questions.
- Ask the teacher to tell you about one of their subjects that they lead in school; coverage, standards, planning and assessment
- Look around the school / class.
- Join in.

**During your visit:**

**Schedule of visits:**


Governor Visiting	Month of Visit
Adrian Williams	January
Julie Gibson	February
Janine Mair	March
Martyn Fawcett	April
Jean White	May
Stuart Hemingway	June
	July
Rev Jane Lee	September
Rachael Booth	October
Dr Holmes	November
Neil Hunter	December



Useful QR codes



Leck St Peter's  
Church of England  
Primary School



Guidance for  
Governor Visits